

Petite Lake Highwood Association

Meeting minutes for 04-29-15

Meeting called to order:

7:14 p.m.

Officers present:

Toni Woodmaster, Sam Terranova, Rachel Johnson, Bob Leavitt, Judy Treat, Andrea Herron, Mark Johnson

Officers absent:

None

Acceptance of agenda:

Sam moved to accept, Andrea seconded.

Acceptance of minutes:

Sam moved to accept minutes of March 26th, 2015 meeting, Andrea seconded.

Correspondence:

Bob—Received bills for web hosting and domain name. Bob paid, submitted to Rachel for reimbursement.

Toni—Received a flyer for homeowners associations to attend a workshop for wetlands maintenance.

Toni—Received contract from Jim Smak for current year lawn mowing.

President's report:

None.

Treasurer's report:

The primary account has \$27,772.

The money market account has been closed and a check was received for \$20,452. This money will be transferred into a CD or other savings vehicle. Rachel and Toni will check to see if there are any tax consequences with various forms of re-investment.

Our new liability insurance company inspected our neighborhood and proceeded to cancel our policy claiming that we managed rental properties in the neighborhood. Rachel wrote them to explain that we (PLH) do not own any houses, rentals, time-shares, or the like as an association, and that any such property is owned privately. We hope that this will clear up the issue.

Other Reports:

Mark—Several neighbors were complaining about the weeds and general appearance of the lot at Forest and Highwoods, and the house at Oak and Highwoods.

Andrea—As of right now, there was not a start time for the new rip-wrap seawall at the south park.

Continuing business:

- Review PLH membership directory—Judy & Board will work on this over the next several meetings.
- South park walkway repairs—Will be done in Lake Villa Township's next year's budget. Jim Jorgensen has no long-term plan for this, but he and Mark Johnson will keep an eye on it and keep it cleaned out. Will be removed from cont. business.
- Follow up with Army Corp of Engineers re: pier permits—Mark, after seawall issues are resolved.

- Move money market funds to CD-working on it with advice from tax professional.
- South Park seawall repairs—Permits paid for and work should start soon.
- Street light at Elm and Highwoods—Check with Lake Villa Township.
- Discuss additional insurance items and umbrella policy—this will be moved to annual meeting list.
- Welcome new people to neighborhood—Toni, Judy and Andrea will continue to provide welcome packets to newcomers.

New business:

- Jim Jorgensen will provide additional “No Parking” signs so that the sheriff may issue parking tickets as needed.
- Hire Jim Smak to trim trees and shrubs.
- Toni will put out the signs and deliver the flyers for the spring cleanup.

Cleanup:

Added to master list:

- No new items added at this time.

Next meeting:

Planning and strategy meeting right before the cleanup on Saturday, May 30th at the main park

Adjourned:

Meeting adjourned at 8:55 pm.

Submitted by:

Bob Leavitt, Secretary